

Job Title: Manager Radiation Safety
Job ID: 26518
Location: Environmental Health
Full/Part Time: Full
Reg/Temp: Regular

Equal Employment Opportunity

The University of Louisville is an Affirmative Action, Equal Opportunity, Americans with Disabilities Employer, committed to diversity and in that spirit, seeks applications from a broad variety of candidates.

Requirements

Bachelor's degree in Health Physics, Physics, Nuclear Engineering, Biology or related field. Meet eligibility criteria for certification by the American Board of Health Physics and five years of relevant experience. Salary commensurate with experience. Grade EJ.

Position Description

The Manager of Radiation Safety will lead a technical unit within the university needed to support our rapidly growing biomedical research programs and the clinical operations of University of Louisville Hospital, our Level 1 Trauma Center, and our nationally known James Graham Brown Cancer Center and will be responsible for managing a comprehensive radiation safety program in both the laboratory and clinical setting. The candidate will serve as the institution's Radiation Safety Officer and administer the University Radiation Safety Committee. They will evaluate requests from individuals to become authorized users (AU) and work with the Radiation Safety Committee to approve AU's as appropriate. The candidate will assist researchers and clinical staff with all matters related to radiation safety (i.e., regulations/guidelines and policies, procuring materials, use, disposal, monitoring and calibration of equipment). They will maintain the Radiation Users manual and revise as needed. They will oversee the database (HP Assist) used to track radioactive material procurement, use, training and disposal. The candidate will supervise technical and administrative employees. They will oversee the auditing of laboratories and clinical settings where radioactive materials are used, monitor inventory and communicate report to hospital management, university management and the Radiation safety Committee.

Candidate must possess problem-solving and leadership skills and have the ability to write concise and professional technical reports and business correspondence. Candidate must be experienced with Microsoft Office Suite, especially Word, Powerpoint, Excel, and Access. Candidate must have ability to manage multiple projects simultaneously and follow through to completion in a timely manner. Candidate must have excellent ability to form effective interpersonal relationships with others with different levels of technical expertise, possess initiative, and be capable of working in collaboration with others at multiple levels within an organization.

How to Apply – Staff Positions

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For more information, please contact us by email at employ@louisville.edu or by phone 502-852-6542.

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